Your Letterhead

To Whomever It May Concern,

**Coronavirus (COVID-19) – Essential Work in the Nursery Sector**

This is to confirm that [NAME] is an employee of [NURSERY NAME], Company No [XXX] which in accordance with government guidance, is currently open to provide childcare to children of critical workers and vulnerable children during the COVID-19 national crisis.

In line with the current stay at home government guidance, [NAME] will need to continue to travel to work in order to support the children of those workers who are at the frontline fighting this pandemic.

Yours sincerely,

[NAME]

[POSITION, NURSERY NAME]

[MOBILE NUMBER]