



Happy Hedgehogs Childcare



Job Advert for a Childcare Worker

Location: Happy Hedgehogs Childcare, within Ysgol Mynydd Isa

Vacancy: Level 2 Childcare Worker to join our Setting. We are opening a new wraparound provision. Offering childcare for children aged between 3 – 11 years old.

Salary:

Begins at national minimum wage rising depending on experience and qualifications

1 Days per week: Monday and Friday

Wraparound Provision Monday 9am – 3pm (1-hour unpaid lunch) Until December 2025

After school Monday – Thursday 3pm – 4pm.

To be discussed at interview stage

Hours per week: 9 hours with possibility of additional hours after school, if available.

The Trustees of Happy Hedgehogs Childcare are seeking to appoint a Childcare Worker to provide support supervising children in the wraparound provision.

The successful candidate will work as part of a team to provide quality play and learning opportunities, helping children and young people to develop.

Appointment is subject to Disclosure & Barring Service Check, satisfactory references and Right to Work in the UK checks.

If you would like to discuss any aspect of the post, please call Mrs C Taylor on 01352 752714

If you are interested in this vacancy please complete the application form, showing how you meet the essential and desirable criteria in the person specification below, and email to HappyHedgehog2025@gmail.com

Shortlisted candidates will be invited to interview, provisionally during week commencing 14th July 2025.

Closing Date: Thursday 10th July at 13:00

Provisional Interview Date: Wednesday 16th July 2025

Shortlisted candidates will be invited to attend to spend some time in the setting prior to interview.

Please see the Job Description and Person Specification below for essential and desirable criteria.

Please note the successful candidate will be directly employed by Happy Hedgehogs Childcare.



Happy Hedgehogs Childcare



JOB DESCRIPTION

Job title: Childcare Worker

Responsible to: Manager

Job Purpose

To be responsible for providing a safe, stimulating environment and high quality of care and education for children aged 3 years to 11 years

Principal Accountabilities and Responsibilities

Weekly planning working with all staff as a team

Recording children's skills and outcomes (ensuring they are all progressing and learning)

Setting up, clearing away and cleaning of resources

Ensure planning and topic activities are set out appropriately each day

Attend staff meetings

Self-Evaluation

Attend appraisals with Person in Charge

Be familiar with the Curriculum for funded non-maintained nursery settings.

Be familiar with and compliant with National Minimum Standards (CIW)

Be familiar and compliant with Estyn requirements

Be familiar with all policies and procedures and ensure they are all adhered to at all times

To work as part of a team, communicating well

Attend training as required

Supervision and Management of staff

Not applicable

Knowledge, Skills, Training and Experience

Holds a Level 2 Childcare qualification e.g. Childcare, Learning and Development with a Play work qualification or willing to work towards a play work qualification

Good literacy and numeracy skills

Effective use of ICT

Use of relevant equipment/resources

Knowledge of all policies and procedures

Work constructively as part of a team, understanding roles and responsibilities and your own position within these

Ability to identify own training and development needs and discuss with Person in Charge

First Aid training, Safeguarding training and Food Hygiene training required (these can be arranged if required)

Special Working Conditions

Not Applicable

Employment Checks/Specific Requirements

DBS Check, Health Surveillance, Satisfactory References, Right to work in the UK

PERSON SPECIFICATION

The Person Specification sets out the skills, knowledge and experience that are considered to be necessary to carry out the duties of the post effectively. It will be used in the short-listing and interview process for this post. You should demonstrate on your application form how you meet these criteria.

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| CRITERIA | ESSENTIAL | DESIRABLE | METHOD OF ASSESSMENT Application Form / Interview / References etc |
|--|---|--|--|
| i. EDUCATION & QUALIFICATIONS | Level 2 Diploma /NVQ level 2 in Children's Care, Learning and Development or equivalent, | Additional qualifications in First Aid, Food Hygiene, Child Protection Play Work Qualification or be working towards this qualification. | Application Form |
| ii. RELEVANT EXPERIENCE | Experience of working within a childcare setting. | Experience of working with children with additional needs, | Application form/Interview |
| iii. JOB RELATED KNOWLEDGE & SKILLS | Experience and understanding of childcare provision and of the issues involved. | Good oral and written skills in Welsh. Be familiar with the Curriculum for funded non-maintained nursery settings. Be familiar with and compliant with National Minimum Standards (CIW) Be familiar and compliant with Estyn requirements | Application form/Interview |
| iv. PERSONAL QUALITIES | Ability to respect and maintain confidentiality at all times Demonstrate good oral and written communication skills. | Experience of continuing professional development. Empathy and understanding for working with children & families from a range of backgrounds and providing a non-judgemental attitude towards providing information, support and assistance | Application form/Interview |